



26<sup>th</sup> September 2023

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 2<sup>nd</sup> October 2023 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'L Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [northhillparishcouncil@btinternet.com](mailto:northhillparishcouncil@btinternet.com)

## AGENDA

1. TO RECEIVE APOLOGIES
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 4<sup>th</sup> September 2023 FULL COUNCIL MEETING
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING
- 6.1 PA23/06282 – Moorview Barn, Coads Green, PL15 7LY – change of use from a barn to a domestic dwelling – site meeting completed on the 18<sup>th</sup> September, it was proposed by Cllr H Budge, seconded by Cllr R Randall with all in favour that North Hill Parish Council supported the application.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED
- 7.1 To consider CALC training on offer within email sent to Councillors on the 11<sup>th</sup> September 2023.
- 7.2 To note one member of the public sounding the Last Post at the service on 12<sup>th</sup> November 2023 and a confirmation letter has been sent.
- 7.3 To re - consider D-Day celebrations 80<sup>th</sup> anniversary on 6<sup>th</sup> June 2024 following information being Obtained.

- 7.4 To discuss / resolve the Coads Green Evolis Speed sign fitting and the offer of a Highway Steward.
- 7.5 To note the re-declaration of compliance with Pensions Regulator completed on 24<sup>th</sup> August 2023.
- 7.6 To consider / resolve inviting PCSO Dodd to the next meeting to discuss speeding.
- 7.7 To consider the training opportunity from CALC regarding the management of open spaces.
- 7.8 To discuss a date for tree planting adjacent to graveyard.
- 7.9 To obtain an update regarding Battens Mill.
- 10 To discuss hedge cutting in Bathpool.
8. To consider tenders received for an ad hoc handyman.
9. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR SEPTEMBER 2023 & TO RECEIVE SEPTEMBER 2023 BANK STATEMENT
- 9.1 Bank Statement as of 25<sup>th</sup> September 2023 - £24,064.85
10. AUTHORISATION OF EXPENSES INCLUDING SALARY
- 10.1 £650.00 Salary (Lena Batten Sept)
- 10.2 £43.64 Room rent / phone (Lena Batten)
- 10.3 £69.00 Launceston Print (Hymn Sheets)
- 10.4 £121.20 Kompan (operational inspection)
- 10.5 £342.00 Western Web £342.00 (upgrade / windows for laptop)
- 10.6 £18.00 PAYE (G.Pollard Sept)
- 10.7 £8.00 Bank Charges.
- 10.6 £8,625.00 received precept payment.
11. TO REVIEW MONTHLY BUDGET RECONCILIATIONS
- 11.1 Budget Sheet Attached
12. TO REVIEW MONTHLY RAG (Red, Amber, Green)
- 12.1 RAG Sheet attached
13. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS
14. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY
- 14.1 To review / amend / adopt the North Hill Parish Council Cemetery Policy (attached)
15. To discuss / resolve next steps due to end of contract with Kompan playground maintenance.
16. ITEMS FOR INCLUSION AT THE NEXT MEETING
17. DATE & TIME OF NEXT MEETING: MONDAY 6<sup>th</sup> November 2023 AT 7.30PM
18. CLOSE OF BUSINESS